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Mitchell Technical Institute

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June 2, 2010

Mr. Mark Wilson, State Director
Office of Career & Technical Education
700 Governors Drive
Pierre SD 57501

Dear Mark:

I am writing to request approval for a name change for the Medical Secretary Transcriptionist Program. We request the name of the program be changed to Medical Office Professional.

Frequent comments by advisory committee members, intern site supervisors and alumni have all indicated that the emergence of the newer Electronics Medical Records (EMR) technology being rolled out in health care facilities will eventually eliminate the need for medical transcriptionists as we know them today. In the best interest of our students, we want to offer them a program that will provide them with the kind of education leading to a career working with this newer technology. Medical Office Professional is such a career and the name reflects the changes in the health care industry.

If you have any questions, please let me know. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Von Wald".

Greg Von Wald
President

cc: Vicki Wiese, Mitchell Technical Institute